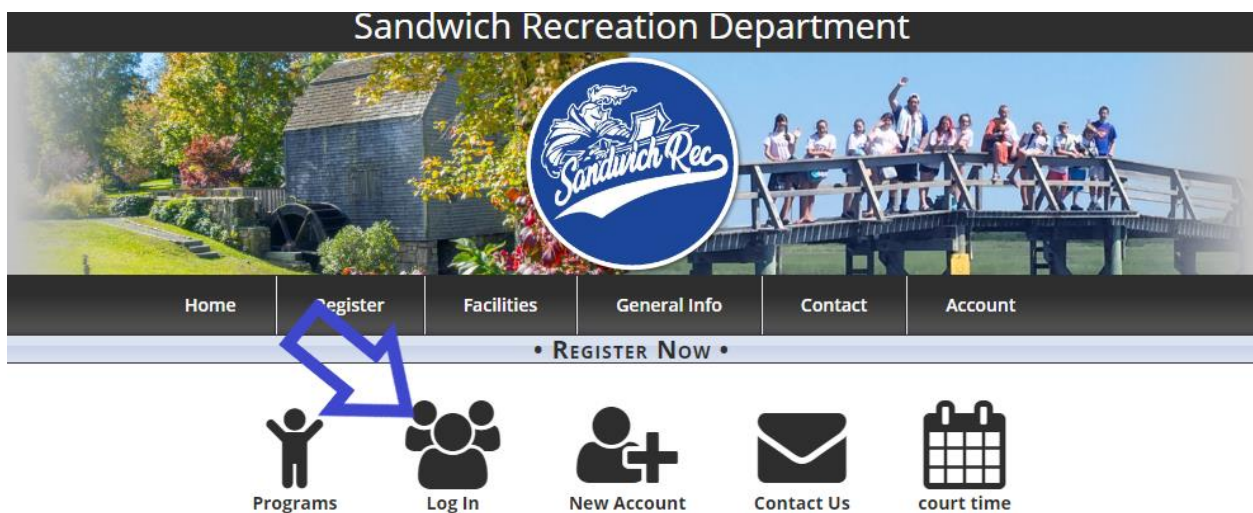
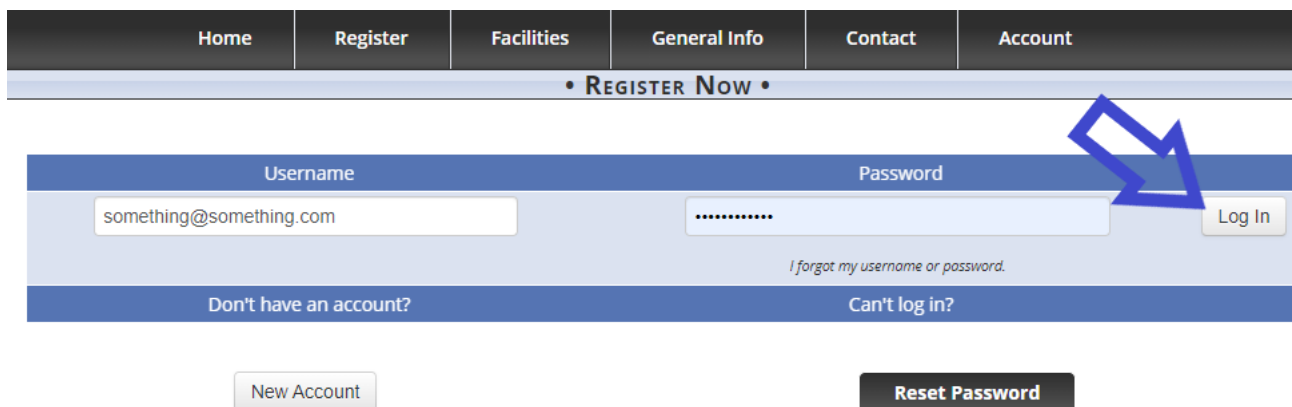


Reserving a Pickleball or Tennis Court at Oak Crest Cove Park

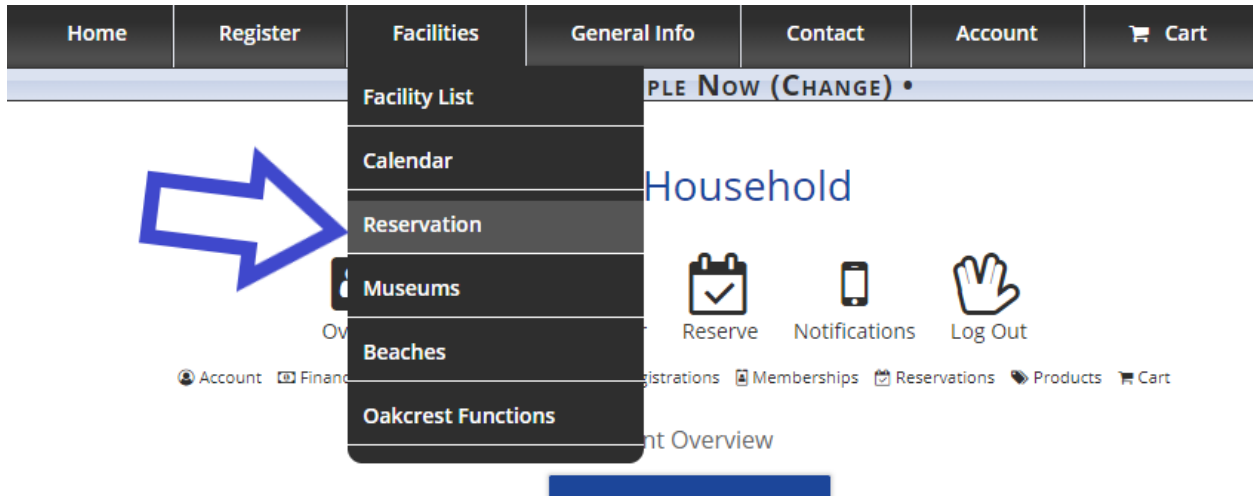
Step 1: Go to www.sandwichrec.com and click “Log-In.” If you do not have an account with us, you will need to set one up to reserve a court. Please see separate PDF instruction sheet if you need help setting up your account.



Step 2: Enter your username and password and click “Log In”



Step 3: Hover over “Facilities” and choose “Reservation”



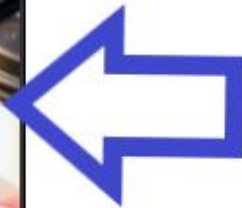
Step 4: Click on photo under “Reserve a Facility”

Reserve a Facility

Request a Reservation

Start Online Reservation

Start Reservation Request



Step 5: Under “Location Type,” select “Tennis/Pickleball Courts.” Next, choose the court you’d like to reserve under “Location.”

Online Reservation

📅 View Calendar

Location Type (optional)		Location	
Tennis/Pickleball courts		-- Select --	
Reservations must occur between Monday, April		e, contact us.	
Note: Reservation			
* Start Date	End Date	Oak Crest Cove PARK - Pickle Ball Court 1	
04/26/2021	N/A	Oak Crest Cove PARK - Pickle Ball Court 2	
		Oak Crest Cove PARK - Pickle Ball Court 3	
		Oak Crest Cove PARK - Pickle Ball Court 4	
		Oak Crest Cove PARK - Pickle Ball Court 5	
		Oak Crest Cove PARK - Pickle Ball Court 6	
		Oak Crest Cove PARK - Tennis Court 1	
		Oak Crest Cove PARK - Tennis Court 2	

Step 6: Choose the date when you would like to use the court. Note that some dates far into the future may not yet be available.

* Start Date	End Date	* Start Time	* End Time
06/01/2021	N/A	Choose Below	
<input type="checkbox"/> ADD RECURRING DATES			
Days			
Hour	Sun, Mon, Tue, Wed, Thu, Fri, Sat		
Hour	Sun, Mon, Tue, Wed, Thu, Fri, Sat		
Hour	Sun, Mon, Tue, Wed, Thu, Fri, Sat		
Hour	Sun, Mon, Tue, Wed, Thu, Fri, Sat		
Hour	Sun, Mon, Tue, Wed, Thu, Fri, Sat		
Hour	Sun, Mon, Tue, Wed, Thu, Fri, Sat		
Hour	Sun, Mon, Tue, Wed, Thu, Fri, Sat		
Hour	Sun, Mon, Tue, Wed, Thu, Fri, Sat		
Hour	Sun, Mon, Tue, Wed, Thu, Fri, Sat		

Step 7: Choose your start time, and click “Save Dates.”

Time(s)	Rates	Days
<input type="checkbox"/> 7:00 AM	\$0.00 Per Hour	Sun, Mon, Tue, Wed, Thu, Fri, Sat
<input type="checkbox"/> 8:00 AM	\$0.00 Per Hour	Sun, Mon, Tue, Wed, Thu, Fri, Sat
<input type="checkbox"/> 9:00 AM	\$0.00 Per Hour	Sun, Mon, Tue, Wed, Thu, Fri, Sat
<input type="checkbox"/> 10:00 AM	\$0.00 Per Hour	Sun, Mon, Tue, Wed, Thu, Fri, Sat
<input type="checkbox"/> 11:00 AM	\$0.00 Per Hour	Sun, Mon, Tue, Wed, Thu, Fri, Sat
<input type="checkbox"/> 12:00 PM	\$0.00 Per Hour	Sun, Mon, Tue, Wed, Thu, Fri, Sat
<input type="checkbox"/> 1:00 PM	\$0.00 Per Hour	Sun, Mon, Tue, Wed, Thu, Fri, Sat
<input type="checkbox"/> 2:00 PM	\$0.00 Per Hour	Sun, Mon, Tue, Wed, Thu, Fri, Sat
<input type="checkbox"/> 3:00 PM	\$0.00 Per Hour	Sun, Mon, Tue, Wed, Thu, Fri, Sat
<input type="checkbox"/> 4:00 PM	\$0.00 Per Hour	Sun, Mon, Tue, Wed, Thu, Fri, Sat
<input type="checkbox"/> 5:00 PM	\$0.00 Per Hour	Sun, Mon, Tue, Wed, Thu, Fri, Sat
<input checked="" type="checkbox"/> 6:00 PM	\$0.00 Per Hour	Sun, Mon, Tue, Wed, Thu, Fri, Sat
<input type="checkbox"/> 7:00 PM	\$0.00 Per Hour	Sun, Mon, Tue, Wed, Thu, Fri, Sat





Step 8: Fill in the “Purpose” and “Head Count” fields.

Added Dates

Location	Date(s)	Times	
Oak Crest Cove PARK - Tennis Court 2	06/01/2021 - 06/01/2021	06:00 PM - 07:00 PM	Remove

Tip: click white blocks in the availability chart or calendar to carry times into your reservation.

Purpose:	Head Count
Practice 	2 

Step 9: Review disclaimer and click checkbox to agree. Then click continue.

Disclaimer

Oak Crest Cove PARK - Tennis Court 2

I also agree to forever release the Town of Sandwich, all their employees, agents, board members, volunteers and any and all individuals and organizations assisting or participating in voluntary athletic or recreation programs of the Town of Sandwich Recreation Department from any and all claims, rights of action and causes of action that may have arisen in the past, or may arise in the future, directly or indirectly, from personal injuries to my self, my child or property damage resulting from my of my child's participation in the Town of Sandwich voluntary athletic or recreation programs. I also promise, to indemnify, defend, and hold harmless the Releases against any and all legal claims and proceedings of any description that may have been asserted in the past, or may be asserted in the future, directly or indirectly, arising from personal injuries to me or my child or property damage resulting from my or my child's participation in the Town of Sandwich voluntary athletic or recreation programs. I further affirm that I have read this consent and Release Form and that I understand that my or my child's participation in these programs is voluntary and that my child and I are free to choose not to participate in the Town of Sandwich athletic or recreation programs with full knowledge that the Releases will not be liable to anyone for personal injuries and property damage my child or I may suffer in voluntary Town of Sandwich athletic or recreation programs.

I have read and agree to the Disclaimer statement.

Step 10: Review reservation details, then click “Continue to Checkout.”

Review Reservation Before Completion

[✎ Edit Reservation](#) [➕ Add Another Reservation](#) [☑ Continue to Checkout](#)

Basic Information

Purpose	Head Count
Practice	2
Rental Fee	Deposit (if applicable)
\$0.00	

View Disclaimer Statement(s)

Schedules & Fees

[📅 View All Dates](#) [➕ Add More Dates](#) [✎ Edit Dates](#) [📄 View Fees](#)

Location	Dates	Times	Rental Fee	Total
Oak Crest Cove PARK - Tennis Court 2	06/01/2021 - 06/01/2021	06:00 PM - 07:00 PM	\$0.00 Per Hour	\$0.00

Step 11: Review second disclaimer and agree by clicking the checkbox below. Then click the “Check Out” button.

Shopping Cart

Standard Cart Items

	Code	Activity	Registrant	Dates/Times	Fee*
Remove	Reservation \$0.00	Practice View Dates View Fees Add Dates Edit Reservation	Person, Example Age: N/A Grade: N/A	6/1/2021	\$0.00
Total*					\$0.00

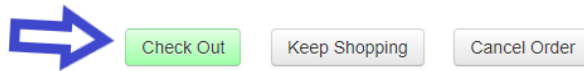
* Refers to fees before adjustments, including discounts, are applied.

Please read carefully

I understand that in the event that this program needs to be cancelled due to a change in COVID 19 regulations set forth by the state, or local guidelines that I will receive a full refund if the decision is made before the start of the program. If the program is cancelled after its start date, due to staff or participant COVID 19 related illness; I will receive a pro rated refund at the discretion

I acknowledge that by submitting this form, I am sending my legal signature to agree to this Disclaimer statement. Completion of registration is equivalent to signing all disclaimers.

This cart, if not completed, will remain available for approximately 24 hours only. High demand items remain for only 15 minutes.



Step 12: Click “Check Out Online.” Reservations are free, no payment is needed.

Checkout Method

Check Out Online

(includes no fee items) includes a 3% convenience fee for credit cards



Check Out Online



Step 13: Review Invoice and click “Process” button.

Review Invoice

Item Type	Item Name	Member		Subtotal	Adjustments	Total	Applied	Payment
Reservation	Booking: Practice	Person, Example	6/1/2021	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Totals				\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

Invoice Total
\$0.00

Total Due
\$0.00

CONVENIENCE FEE NOTICE: This method of paying online is provided to you for your convenience. If you proceed to checkout, you will be charged a convenience fee of 3.00% + \$0.00 with a minimum fee of \$0.00. This fee is added to the total charge for the goods/service you purchased today. The exact fee will be displayed on the credit card form before you submit your payment. If you do not wish to pay this fee, please click “Return to Cart” below. Depending on the items selected, you may cancel your purchase or choose an offline payment method. You may pay in the office instead without incurring this convenience fee. Please note that convenience fees are not refundable.



Process

Return to Cart

You’re all done! You will receive an email confirming your court number, reservation date and time, and the code you’ll need to enter the courts. Please email recreation@sandwichmass.org or call 508-888-4361 with any questions.

Thank You!

Order Information

1. Click the "Print Receipt" button for a copy of your receipt or view your account.
2. You are enrolled into the items listed on your invoice and will receive a confirmation email soon.
3. If you have not received your email, check the email address in your account and your email spam folder.
 - There may be additional instructions for your purchase on your receipt.

View/Print Receipt